

Job description for a TimeBuilders Development worker

05.08.19

What this role is about.

People tell us that they want to be useful and to use their brains, time and abilities to help others. But it can be hard to find the right opportunities. This is where TimeBuilders comes in.

How it works

We've been running TimeBuilders across the city for about 5 years. In that time thousands of people have got involved in doing things including;

Helping to run a community café

Running a walking group

Helping in a gardening group

Litter picking

Making things in a community woodwork shop

Baking

Running a group doing sewing, art, creative writing or anything that interests you.

For each hour people work they earn a Time Credit which they can spend on rewards – tickets to swimming or skating, or for meals in a community café or for basketball, rugby, ice hockey or for the theatre.

And more than that, they find that lots of things in their lives become better. They feel more confident, useful, with a structure to their week and get to know more people. We all know that all these things are vital for a happy, healthy life.

Working in South Sheffield

We have started working in Gleadless Valley and Lowedges with Reach South Sheffield. We have done a lot of consultation with local people and the following new ideas are getting started. Over the last year we have 140 members who have earned over 4,000 Time Credits. We are currently working in the following areas -

Lowedges - we have a new community café (Thursdays) as well as a CookHouse (Wednesday afternoon) and a Teens Youth club.

Newfield Green - we are working to develop a new community café and other groups working from Newfield Green Library and the Terry Wright Centre

Herdings – we have set up a new community wood workshop and supported the expansion of a gardening group.

In each of these places we now want to set up the following activities: a Weightwatchers group; exercise groups; a walking group; art and craft groups; sewing group; photography group; a film club; litter picking group ... And many more. Read about TimeBuilders on our website www.timebuilders.org.uk

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We have a vacancy for a part-time Development worker(15 - 20 hours pw).

The job will be varied, but it will include the following responsibilities. To -

Talk and listen to people to find out how TimeBuilders can best help them.

Promote TimeBuilders effectively in the local area so that people know about it, understand its benefits and want to join.

Start up groups, recruit people to them and support them to feel welcome

Help and encourage people to develop new groups in the space

Talk with other groups in the wider community to see if Time Credits will help them.

Help to organise coach trips, film nights, socials and other spending opportunities for Time Credits

Work with colleagues to develop courses which help to build the skills and confidence of local people.

Help to get TimeBuilders activities organised for at least 2 days a week.

We are looking for someone who

Is outgoing and is confident in making contact with people in the local community, particularly those who are or are in danger of becoming isolated, and get them involved.

Knows local people and can help to discover what local people want

Knows how to get information around the community

Loves to work with people making things happen on the ground

Has a positive and encouraging manner and a sense of humour

Is a great listener

Is good at organising other people and activities

Enjoys supporting people to help themselves.

Likes working as part of a team

Pay: £9/hour

Hours per week: 15-20 hours

For an informal discussion about these roles please contact James Starky on 07421 745 829 or email:

james.starky@timebuilders.org.uk

To apply

This role is funded through a partnership between St Mary's Community Centre (TimeBuilders project) and Reach South Sheffield. The successful candidate will be employed by Reach South Sheffield.

Please contact admin@gvcf.org.uk to request an application pack.

Closing date: Friday 13th September 2019